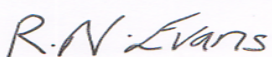


Delegated Decision Notification

LEAD DIRECTOR ⁱ :	Neil Evans, Director of Resources and Housing		
SUBJECT ⁱⁱ :	Catering and Laundry Equipment		
DECISION DETAILS ⁱⁱⁱ :	<p>The Director of Resources and Housing is recommended to note the contents of this report and:</p> <ul style="list-style-type: none"> • Approve the appointment of multiple suppliers to the Catering and Laundry framework agreement. This is across Lots 1 – 6, with a commencement date of 20th June 2017. The contract will be for a period of 2 years with a further 2 x 12 month extensions available. The contract value is approximately £450,000. <p>For Lot 7 (Parts):</p> <ul style="list-style-type: none"> • Authorise a waiver of CPR 8 for a short term (3 month) contract to be put in place with the existing parts suppliers. This will allow LBS to arrange a smooth transition to utilising an alternative solution (below). These short term agreements will not exceed £15,000. • Authorise officers within Property and Contracts to utilise the managed stores service to meet this need in the future. They will work with Wolsey Integrated Services (contract 9W2H-V5FUJI – Housing Leeds Managed Stores) to ensure that Leeds Building Services can continue to provide its services. 		
TYPE OF DECISION:	<input type="checkbox"/> Key Decision (Executive) Is the decision eligible for call-in? ^{iv} <input type="checkbox"/> Yes <input type="checkbox"/> No Is the decision exempt from call-in? ^v <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Significant Operational Decision (Council or Executive ^{vi} – not subject to call-in)		
NOTICE ^{vii} / CALL-IN (KEY DECISIONS ONLY):	Date the decision was published in the List of Forthcoming Key Decisions: N/A		
AFFECTED WARDS:	City wide		
DETAILS OF CONSULTATION UNDERTAKEN:	Executive Member	Date consulted:	Interest disclosed? ^{viii} <input type="checkbox"/> Yes (Date of dispensation:) <input checked="" type="checkbox"/> No

	Ward Councillor	Date consulted:	Interest disclosed? <input type="checkbox"/> Yes (Date of dispensation:) <input checked="" type="checkbox"/> No
	Others ^{ix} (please specify:) Service Manager, PPPU.	Date consulted: 23/05/2017	Interest disclosed? <input checked="" type="checkbox"/> Yes (Date of dispensation:) <input type="checkbox"/> No
CAPITAL INJECTION APPROVAL REQUIRED:	Injection approval required? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (If yes, you must complete the Approval box below)		
CAPITAL INJECTION APPROVAL	(Name:) (Title:)	Capital Scheme Number: XXXXXX / XXX / XXX	Date:
CONTRACT DETAILS (PROCUREMENT DECISIONS ONLY)	Contract Reference Number PM Lite: SD006514	Contract Title Catering and Laundry Equipment	Supplier
IMPLEMENTATION (KEY DECISIONS ONLY)	Officer accountable for implementation		
CONTACT PERSON:	Shazad Kibria	Telephone number ^x :	07595 217757
DECISION MAKER / AUTHORISED SIGNATORY ^{xi} :	 (Name:) Neil Evans, Director of Resources and Housing	Date:	

ⁱ The Leader of the Council may also make executive decisions and should be specified as the Lead Director where appropriate.

ⁱⁱ A brief title should be inserted here. If the decision is Key and has appeared on the List of Forthcoming Key Decisions, the title of the decision should be the same as that used in the List.

ⁱⁱⁱ Brief details of the decision should be inserted. This note must set out the substance of the decision, options considered and the reason for deciding on the chosen option, although care must be taken not to disclose any confidential or exempt information.

^{iv} See the Executive and Decision Making Procedure Rules for eligibility. The decision will not be eligible for call-in if it has already been subject to call-in i.e. considered by the relevant Scrutiny Board. This includes a

decision which has been modified by the decision maker following a recommendation by a Scrutiny Board after call-in of the earlier decision.

^v If the decision is exempt from call-in a reason must be provided in the 'Notice / Call-In' box and in the report. The call-in period expires at 5pm on the 5th working day after publication. Scrutiny Support will notify decision makers of matters called-in no later than 12 noon on the 6th working day.

^{vi} If the decision would have been a Key decision but for an exception set out in Article 13.6.1, please refer to the connected Key decision in the decision details (either by the title or the reference number).

^{vii} All Key decisions should appear on the List of Forthcoming Key Decisions for 28 clear days before the decision can be taken. If 28 clear days' notice has not been provided, a reason must be provided here.

^{viii} No Member having a disclosable pecuniary interest or officer having an interest in any matter (whether pecuniary or otherwise required to be declared) should take a decision in relation to that matter. Other interests of a non-disqualifying nature should be recorded here. Any dispensation in place in relation to the matter should also be recorded here.

^{ix} This may include other elected Members, officers, stakeholders and the local community.

^x Please insert a complete telephone number whether land line or mobile, rather than an extension number so that you can be contacted from outside the Council.

^{xi} The signatory must be duly authorised by the Lead Director to make a decision in accordance with the relevant sub-delegation scheme. It is not acceptable for the signature to be 'pp' for the authorised signatory. For Key decisions only, the date of the authorised signature signifies that, at the time, the officer was content that the decision should be taken. However, should representations be received following public availability of reports the signatory will consider the effect which such representations should have on the final decision.